



ITALIAN 1101.71

BEGINNING ITALIAN DISTANCE LEARNING - 4 CREDIT HOURS – MONDAY

Instructor Information

Instructor: Carla Onorato Wysokinski

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Office hours: by appointment

GE Goals

Students demonstrate skills in communication across ethnic, cultural, ideological, and national boundaries, and appreciate other cultures and patterns of thought.

GE Expected Learning Outcomes

1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.
2. Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.
3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

Course description

Italian 1101.71 is an **online** version of the classroom course for Italian 1101.01 and it is designed to mirror the courses offered in the classroom.

You will complete the majority of your learning on your own by completing the work described in the syllabus, but you will attend mandatory online recitation meetings with your instructor as indicated on the weekly syllabus.

Course Learning Outcomes

At the end of Italian 1101.71, you should be able to:

- understand your instructor's explanations and commands with frequent explanations and clarifications;
- understand short, authentic texts, such as advertisements, tables and brief descriptions;
- engage in brief conversations on topics mostly related to yourself and your surroundings with your instructor;
- write short essays on familiar topics using the structures and vocabulary you have

learned;

- understand different aspects of Italian culture;
- discuss a variety of topics related to Italian culture and society and make contrasts and comparisons with your own culture.

Course material

- Aski, Janice M., Diane Musumeci, Justin Ehrenberg, Carla Onorato Wysokinski, Zoé Robles, Daryl Rodgers, and Amy Rowden. 2017. **Connect online workbook and e-book**. *Avanti!* New York: McGraw Hill. 4th edition

The textbook and/or courseware for this course is being provided via CarmenBooks. Through CarmenBooks, students obtain publisher materials electronically through CarmenCanvas, saving them up to 80% per title. The fee for this material is included as part of tuition and is listed as *CarmenBooks fee* on your Statement of Account. In addition to cost-savings, materials provided through CarmenBooks are available immediately on or before the first day of class. There is no need to wait for financial aid or scholarship money to purchase your textbook.

Unless you choose to opt-out of the program, you **do NOT need to purchase** any materials for this course at the bookstore. You only need the Section Web Address provided on Carmen. For more information on the program or information on how to opt out, please visit the CarmenBooks website. Connect access is valid for two years, please plan your course sequence accordingly.

If you are unable to buy a book at this time, you can find a 2-week Courtesy Access on connect.mheducation.com, under Students/Get Started, or a printed textbook/workbook on Reserve in Thompson Library. You can download an offline copy of the e-book by installing the ReadAnywhere app on your smartphone or tablet, downloadable from the Connect site.

- One 10-minute **TalkAbroad** session. Sessions can be purchased on www.talkabroad.com. A package of 4 sessions can be purchased online. See the Appendix for additional info on purchasing these sessions.

Course technology

For help with your password, university e-mail, Carmen, or any other technology issues, questions, or requests, contact the OSU IT Service Desk. Standard support hours are available at <https://ocio.osu.edu/help/hours>, and support for urgent issues is available 24x7.

- **Self-Service and Chat support:** <http://ocio.osu.edu/selfservice>
- **Phone:** 614-688-HELP (4357)
- **Email:** 8help@osu.edu
- **TDD:** 614-688-8743

Technical skills and equipment necessary for online courses

- Basic computer, web-browsing and chatting skills

- Navigating Carmen (Ohio State learning management system), using Connect (McGraw-Hill online platform) to complete homework, using Zoom to meet online with your instructor, using Tegrity and Proctorio to video-record exams
- Computer: current Mac (OS X) or PC (Windows 7+) with high-speed internet connection, microphone, webcam, headphones
- If you need additional services to use communication and multimedia technologies, please request accommodations with your instructor.

Grading and Normal Progress

Course evaluation:

Recitation meetings: attendance and participation	10%
Quizzes	35%
Homework: Connect, TalkAbroad	30%
Oral exam	10%
Final exam	15%

Grading scale:

A 93-100	B+ 88-89	B- 80-82	C 73-77	D+ 68-69	E 64-0
A- 90-92	B 83-87	C+ 78-79	C- 70-72	D 65-67	

RECITATION MEETINGS: Online recitation meetings with your instructor are mandatory and will take place on Zoom. Meetings will be conducted in Italian; English is allowed only during the last 5 minutes of each meeting and at the initial orientation.

Weekly meetings will last 30 minutes and include a discussion of grammar and vocabulary, conversation practice and development of cultural competency. These meetings are the equivalent of a class, so do not miss any of them. Please notify instructor of any changes to the schedule by email.

You are allowed **two “grace” absences**, for which you do not have to provide documentation, and **after that your course grade will drop by half a grade with any absence of any kind, excused or unexcused.**

Only once during the semester you can make up a missed recitation meeting by doing one extra 30-minute TalkAbroad session.

If you have to miss a meeting due to a valid excuse, you can ask your instructor for permission to join a different session covering the same material.

ONLINE QUIZZES: You will take quizzes online on connect.mheducation.com. During the entire quiz you and your surroundings will be **video-recorded via webcam and a screenshot of your**

computer screen will be captured by the Tegrity proctoring system. Your instructor will be able to review all recordings afterwards. See the Appendix for details.

HOMEWORK: You must complete all the assigned online homework indicated on the weekly syllabus before you meet your instructor. Translators are strictly forbidden; you may only use an online dictionary such as wordreference.com to query one word at a time but not phrases, sentences or paragraphs. No proof-reading by native speakers, friends or tutors is allowed. Be aware that your instructor has extensive teaching experience and can tell immediately if a student is cheating by using these means of support. In this case your instructor will have you redo the assignment while being proctored. If it happens again, you will be reported to COAM.

If you are suspected of using a translator or outside sources of assistance during an exam, you will be reported to COAM.

- **Connect** assignments are on **connect.mheducation.com**. The Section Web Address needed to register for your specific section is posted on Carmen. See Appendix for details. A Self-test will be part of homework and it will let you test your knowledge before taking the first quiz, as well as practice using the Tegrity video-proctoring system.

- One **TalkAbroad** session is required. The conversation with a native speaker will be 10 minutes in duration and take place through **www.talkabroad.com** at the cost of \$7.50 per conversation. Sessions are intended as conversation practice and as preparation for the oral project, the topics for the conversation will be specified by your instructor on the TalkAbroad site. See Appendix for details. You can purchase a package of 4 sessions.

ORAL EXAM: Instructions will be posted on Carmen. Exams will be recorded on Connect.

FINAL EXAM: The final exam's time will be announced by your teacher. The final will include reading and writing activities. Final exam will be posted on Carmen.

Free tutoring is available on the main campus. See schedule on Carmen

EXTRA CREDIT opportunities

1) You may purchase **additional TalkAbroad sessions**, besides the mandatory ones, and count them as extra credit. **For every 3 sessions you earn 1% more on your overall grade, up to a maximum of 3% (9 sessions).** You can purchase as many sessions as you like but only up to 9 can count as extra credit.

2) **15-minute conversation sessions** with our **on-campus** instructors will be available for extra credit or to practice speaking. The sessions are on a first-come first-served basis and only one is allowed per day. **For every 3 sessions you earn 1% more on your overall grade, up to a maximum of 3% (9 sessions).** The last 3 weeks of classes are usually in high demand, please plan accordingly. You can attend as many sessions as you like but only up to 9 can count as extra credit.

3) During the semester we will offer some departmental **events** on the main campus that count as one conversation session, or two if specified on the announcement, with proof of attendance.

Faculty feedback and response time

We will reply to e-mails within **24-48 hours** in most circumstances. During semester breaks (fall break, Thanksgiving break, etc.), we will reply after the break.

Academic integrity policy

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc>

If an instructor suspects that a student has committed academic misconduct in this course, s/he is obligated by University Rules to report suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the University’s *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University.

If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact your instructor.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- The Committee on Academic Misconduct web pages (COAM Home)
- *Eight Cardinal Rules of Academic Integrity* (www.northwestern.edu/uacc/8cards.htm)

Copyright Disclaimer

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Statement on Title IX

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been

sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator, Kellie Brennan, at titleix@osu.edu

Student Support Services

Ohio State offers a variety of support services to students, including access to academic advising support and answers to a number of questions students may have.

- Arts and Sciences Academic Support Services
- Student Services and Resources

Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, slds@osu.edu; slds.osu.edu.

Accessibilities of course technologies, privacy policies and other course policies

- Carmen/Canvas accessibility is at <https://community.canvaslms.com/docs/DOC-2061>
- Zoom accessibility is at <https://support.zoom.us/hc/en-us>
- McGraw-Hill Connect technical help can be found at www.mhhe.com/support or call (800) 331-5094; accessibility can be found at <https://www.mheducation.com/about/accessibility.html>; privacy policy is at <https://www.mheducation.com/privacy.html>
- Tegrity privacy policy is at <http://www.mhhe.com/tegrity/privacy.html>; technical help and accessibility can be found www.mhhe.com/support or call (800) 331-5094
- TalkAbroad accessibility and privacy policy are at <https://talkabroad.com/terms>; technical help is available at <https://talkabroad.com/>
- An overview and contact information for student services offered on the OSU main campus can be found at <http://ssc.osu.edu>
- Student academic services on the OSU main campus are at <http://advising.osu.edu/welcome.shtml>

WEEKLY SYLLABUS - MONDAY

Recitation meeting 1: Monday August 26 (orientation)

Course guidelines, discussion of websites

<i>Avanti!</i> Chapter 1	Connect Homework
Strategie p. 2-6	Strategie, Pronuncia
Lessico p. 7-12	Lessico
Recitation meeting 2: Monday September 9 (NOTE: NO meeting on Sept. 2, Labor day)	
Strutture 1.1 p. 13	Strutture 1.1
Strutture 1.2 p. 14-15	Strutture 1.2
Strutture 1.3 p. 16-17	Strutture 1.3, Practice quiz
Recitation meeting 3: Monday Sept. 16	
Strutture 1.4 p. 18	Strutture 1.4
Strutture 1.5 p. 19-21	Strutture 1.5
Cultura p. 22-26	Cultura, LearnSmart, Video-chats
Recitation meeting 4: Monday Sept. 23	
ONLINE QUIZ chapter 1	
<i>Avanti!</i> Chapter 2	
Strategie p. 30-34	Strategie, Pronuncia
Lessico p. 35-38	Lessico
Recitation meeting 5: Monday Sept. 30	
Strutture 2.1 p. 39-43	Strutture 2.1
Strutture 2.2 p. 44-47	Strutture 2.2
Strutture 2.3 p. 48	Strutture 2.3
Recitation meeting 6: Monday October 7	
Strutture 2.4 p. 49-51	Strutture 2.4
Cultura p. 52-58	Cultura, LearnSmart, Video-chats
Recitation meeting 7: Monday October 14	
ONLINE QUIZ chapter 2	
<i>Avanti!</i> Chapter 3	
Strategie p. 62-67	Strategie, Pronuncia

Lessico p. 68-71	Lessico
Strutture 3.1 p. 72-75	Strutture 3.1
Recitation meeting 8: Monday October 21	
Strutture 3.2 p. 76-79	Strutture 3.2
Strutture 3.3 p. 80-82	Strutture 3.3
Strutture 3.4 p. 83-86	Strutture 3.4
Cultura p. 87-92	Cultura, LearnSmart, Video-chats
Recitation meeting 9: Monday October 28	
ONLINE QUIZ chapter 3	
<i>Avanti!</i> Chapter 4	
Strategie p. 95-96	Strategie, Pronuncia
Lessico p. 97-99	Lessico
Strutture 4.1 p. 100-102	Strutture 4.1
Recitation meeting 10: Monday November 4	
Strutture 4.2 p. 103-106	Strutture 4.2
Strutture 4.3 p. 107-111	Strutture 4.3
Strutture 4.4 p. 112-113	Strutture 4.4
Cultura p. 114-120	Cultura, LearnSmart, blog, Video-chats
Recitation meeting 11: Monday November 18 (NOTE: NO meeting on Nov. 11, Veterans day)	
ONLINE QUIZ chapter 4	
<i>Avanti!</i> Chapter 5	
Strategie p. 123-127	Strategie, Pronuncia
Lessico p. 128-133	Lessico
Strutture 5.1 p. 134-137	Strutture 5.1
Recitation meeting 12: Monday November 25	
Strutture 5.2 p. 138-141	Strutture 5.2

Strutture 5.3 p. 142-145	Strutture 5.3
Strutture 5.4 p. 146-148	Strutture 5.4
Cultura p. 149-154	Cultura, LearnSmart, Video-chats
Recitation meeting 13: Monday December 2	
TalkAbroad session due December 2 (on talkabroad.com)	
ONLINE QUIZ chapter 5 due December 3	
ORAL EXAM due December 3 (on Connect)	
FINAL EXAM (on Carmen)	

APPENDIX

Connect homework: All videos and the online workbook are on connect.mheducation.com. You need the **Section Web Address** provided on Carmen in order to sign up to your section. You need a microphone and a webcam to complete activities in Connect, if your computer does not come with them.

Technical problems: After using different browsers or computers, updating Java, allowing pop-ups and consulting the troubleshooting handout on Carmen, if you are having technical problems related to your account, recording or computer issues, call (800) 331-5094, use the live chat line or visit www.mhhe.com/support

Be sure to complete ALL items in ALL the Connect activities before you take your quiz. If there are any unanswered items, any activities that are completely blank, or if incomprehensible responses are given for open-ended questions, points will be deducted accordingly. You will have three attempts to complete each assignment. After you have finished and submitted your first and second attempt, your score and any errors will be indicated. After your last attempt, the correct answers are displayed for all items. We strongly recommend that you go over the correct answers. Study attempts are allowed after the due date. Remember: practice makes perfect! especially when learning a foreign language.

TalkAbroad: A TalkAbroad **section code** for your specific session will be posted on Carmen. Your instructor will provide the prompts for your conversation with a native speaker. You first will need to create a free TalkAbroad account, join the specific class section shown on Carmen, and purchase a conversation. Then you will choose a TalkAbroad conversation partner and select a date and time from his/her online schedule. [Note: In order to ensure a full 10 minutes to complete your conversation, it is critical that you are set up and ready to begin your scheduled appointment *on time*. Partners have appointments every 10 minutes and need to begin and end conversations on time, even if a student arrives late.] Your conversation will be recorded and photographed automatically, and the audio file will be available to you for review

in your TalkAbroad account. Your instructor will access your recording, photograph, and time log through TalkAbroad.

Creating an account: To create an account you need to access the TalkAbroad website located at www.talkabroad.com. Find the link labeled “Get Started Now” or “Register Now”. You may also access the registration page by clicking "login" and "Create new student account". It is important that you pay close attention when you register. An error will cause problems when connecting with a conversation partner in the future.

Common registration errors: Please be sure to double check your registration form before continuing. You can always make changes to your information by going to Manage Account on your homepage.

Email address: All confirmation emails will be sent here.

Time zone: Your conversation partner will likely be in a different time zone than you. This is used to calculate the correct time for your partner to call you.

If any of this data is incorrect you will likely experience problems when completing your assignments.

Joining your class section: Upon registering you will be prompted to enter your **section code** (see Carmen) and register for the correct class. It is important that you register for your section rather than click the link “I am studying outside of a formal class.” If you are not registered for the correct section your professor will be unable to view or grade your completed conversations.

Click “Purchase Credits” and enter your credit card details. Select the language and the number of credits you desire to purchase. In this class you will purchase 2. Click “Select.” After viewing the total payment click “Confirm Payment.” Your credit card will be charged and your account credited.

From your homepage, click “Make Reservation.” Take time to look at the conversation partners’ profiles that include information such as their favorite movies and interests. Once you have selected a partner, take a look at his or her calendar. All times will be displayed in the time zone you selected when registering. Choose a time and confirm on the following page. Input your cell phone number if you would like to receive a text message reminder. Conversations may be cancelled up to 12 hours prior to the scheduled time. You should not use a translator as that defeats the purpose of the experience.

Setting up Tegrity from the Connect website needed to record online quizzes:

1. Click on 'Recorded lectures' from the Tegrity widget on Connect
2. Click on Course Tasks (left side).
3. Select Start a Test
4. You will receive a popup if the instructor has enabled the 'Show course testing policy when students start tests' option

5. If this is the first time you are using this feature, you will need to accept and run the **TegRunner.exe install file**
 6. After the installation is complete you will see the Tegrity Recorder panel; use the tests in this panel to ensure hardware is functioning correctly
 7. For your image, you should then display **identification to the webcam** to prove identity
 8. Click Record/Start a Test
 9. You will then access the exam through Connect, with the recording working in the background while they answer their questions
- Once the exam is complete, you will need to click the **Stop** button in the Tegrity Recorder and choose to **Upload the video** in the background

Setting up Tegrity for Mac users:

Compliance Report: <http://help.tegity.com/kb/tegity-section-508-compliance-report>

Install Mac Recorder: <http://help.tegity.com/kb/how-to-install-mac-recorder-2>

Record lecture on Mac: <http://help.tegity.com/kb/how-to-record-a-lecture-on-a-mac>

Getting Started: <http://help.tegity.com/kb/instructors-getting-started>