

**DEPARTMENT OF FRENCH AND ITALIAN
DEPARTMENT MEETINGS & IMPORTANT DATES
2020-21 ACADEMIC YEAR**

- All department meetings will take place via Zoom at:
<https://osu.zoom.us/j/522398601?pwd=Rk5uYVg5TFNERmxicDRQSlVidTYxQT09>
- Some meetings might end early, or will be cancelled depending upon agenda items.
- One meeting is open to all department members, and is mandatory for tenure-track faculty, the staff representative, the associated faculty representative, and the graduate student representative.
- Another meeting is for tenure-track faculty, as there will be much to discuss and implement this year regarding curriculum, our governance documents, etc. These meetings are not meant to be exclusionary, and any pertinent information will be promptly shared with the FRIT community.

AUTUMN

Department Meeting (all)	M, 8/17	10:00-11:30
Department Meeting (tenure-track)	M, 8/31	10:00-11:30
Department Meeting (all)	M, 9/14	10:00-11:30
Department Meeting (tenure-track)	M, 9/28	10:00-11:30
Department Meeting (all)	M, 10/12	10:00-11:30
Department Meeting (tenure-track)	M, 10/26	10:00-11:30
Department Meeting (all)	M, 11/16	10:00-11:30
Department Meeting (tenure-track)	M, 11/30	10:00-11:30

SPRING

Department Meeting (all)	M, 1/11	10:00-11:30
Department Meeting (tenure-track)	M, 1/25	10:00-11:30
Department Meeting (all)	M, 2/8	10:00-11:30
Department Meeting (tenure-track)	M, 2/22	10:00-11:30
Department Meeting (all)	M, 3/8	10:00-11:30
P&T meeting (eligible faculty)	M, 3/22	10:00-11:30
Department Meeting (all)	M, 4/5	10:00-11:30
Department Meeting (t-t faculty/GTA Review):	M, 4/19	10:00-11:30

PROMOTION, TENURE, AND ANNUAL REVIEW DATES

- **M, 2/1:** Annual updates (1/1/20–12/31/20) due to Adam Keller (tenure-track faculty)
- **M, 2/1:** Fourth year review materials due to Christiana Whitesel
- **M, 3/1:** Associate Profs wishing to be put forward for promotion must notify chair and submit with annual update a CV, all publications since last promotion (or from previous 5 years), and all SEIs and SETs since last promotion (or from previous 5 years)
- **M, 3/29:** Final deadline for comments period for fourth year reviews
- **Th, 4/1:** Fourth year review reappointments due to college
- **F, 5/14:** Annual updates (2020-2021 academic year) due to Adam Keller (Associated faculty)
- **Th, 5/27:** List of proposed external reviewers for 2021-22 P&T cases due to Shari Speer for approval